

# **Eastcombe Primary School**

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[www.eastcombepriaryschool.co.uk](http://www.eastcombepriaryschool.co.uk)

Head Teacher: Mrs C Jones  
Office Staff: Mrs N Miles & Mrs B Ulett

Friday, 18 December 2020

Dear parents,

As we approach the Christmas break, we have been asked to provide you with an update on the contact tracing process in the event that a child from Eastcombe Primary School tests positive for COVID-19. You may be aware the responsibility for contact tracing for the first six days of the Christmas break has been delegated to schools by the Government.

Whilst we hope that families will be able to continue with their plans at this difficult time, we may need to contact you during the first few days of the holiday in the event of a confirmed positive case in the school community. If your child is identified as a close contact we will email or phone you to advise that they need to self-isolate. We have received guidance from Gloucestershire County Council regarding the details of this process which is outlined below.

## **Informing the school**

1. Parents/carers must continue to inform the school of confirmed cases if symptoms develop within 48 hours of last being in school.
2. Parents/carers of pupils who were not symptomatic but tested positive within 48 hours of last being in school also need to let the school know.
3. Where a pupil tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since last being in school, the school should not be notified. Parents and carers should then follow contact tracing instructions provided by NHS Test and Trace.

**For points one and two above, the following contact details should be used:**

**From 18<sup>th</sup> December to 24<sup>th</sup> December (inclusive)**

E-mail: [head@eastcombe.gloucs.sch.uk](mailto:head@eastcombe.gloucs.sch.uk)

This E-mail address will be checked daily and following receipt of a notification of a positive test I will contact you via phone to confirm details.

I would like to thank all parents and carers for your support during what has been one of the most challenging years in recent history. We are immensely proud of how our children have engaged with their learning throughout this period. Their resilience and adaptability in coping with the new rules and routines has been amazing. They deserve a fantastic Christmas break.

I would also like to pay tribute to all members of staff at the school who have worked with such tireless dedication in dealing with the rapidly changing situation this year. It has been a huge undertaking to enable children to return to school safely and they have all been amazing in their commitment to ensuring that our children have been happy, settled and engaged in their learning.

If there are further developments from our Government that need communicating before we return in January then I will be in touch. Fingers crossed we will all return safely on January 4<sup>th</sup> ready for a new term.

Have a wonderful Christmas,

Mrs Claire Jones