

Eastcombe Primary School

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Head Teacher: Mrs C Jones

Office staff: Mrs J Woodman & Mrs B Ulett

Tuesday, 28 November 2023

Dear Parents,

We are delighted to launch our new 'Out of Hours Club' offer from January 2024. This wrap around care provision has been something we have wanted to deliver for such a long time as it is much needed for some of our existing families and should be an attractive offer for prospective families.

Attached with this letter is the Out of Hours Club policy, booking form and terms and conditions. We hope that these comprehensive documents answer any questions you might have. We have listened carefully to parent voice and hope to have put forward an attractive offer for you all. We commit to reviewing our provision frequently and make changes as required.

Existing school staff will run the club, which will be based in Badgers Burrow. Activities provided will include arts and crafts, board games, reading, outside play and some limited screen time.

Children will be dropped off and collected from Mr Kings classroom door, where a new doorbell will be installed.

If you require before or after school care from January please complete the attached paperwork and send back into school as soon as possible as we are operating on a first come, first served basis. All booking forms and signed terms and conditions forms must be returned by Monday 11th December.

If you have any further questions, please call into the school office.

Yours in partnership,

Mrs Claire Jones
Head Teacher